

Message Text

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PAGE 01 STATE 212868
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FM SECSTATE WASHDC
TO AMEMBASSY PARIS PRIORITY
INFO AMEMBASSY LONDON PRIORITY

UNCLAS STATE 212868

LONDON FOR COMMERCIAL COUNSELOR BERLIN

E.O. 11652: N.A.

TAGS: BEXP, OTRA

SUBJECT: COMMERCIAL LIBRARY PROGRAM: VISIT TO U.S. OF
FSL ARLETTE COSTET

REF: BLODGETT LTR. OF AUG. 8 TO FADRC/LR/EATON

1. TRAVEL AUTHORIZATION FOR VISIT OF FSL MRS. ARLETTE
COSTET TO WASHINGTON BEING ARRANGED. PLANNING THREE DAYS
CONSULTATION IN STATE/FADRC/LR FOLLOWED BY TWO DAYS IN
COMMERCE/DIBA.

2. FADRC/LR AND USDOC PERSONNEL WOULD PREFER TO HOLD CON-
SULTATIONS WITH MRS. COSTET ANY WEEK BETWEEN NOW AND END
OF OCTOBER. PLEASE ADVISE WHICH WEEK WOULD BE BEST FOR
MRS. COSTET AND WE WILL PROCEED TO ISSUE AUTHORIZATION FOR
TRAVEL AND PER DIEM.

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3. FADRC/LR HAS ESTABLISHED A SMALL MODEL COMMERCIAL
LIBRARY FOR USE IN TRAINING FSO AND FSL EMPLOYEES IN COM-
MERCIAL LIBRARY OPERATIONS. LR IS NOW INTERESTED IN
ADDING TO THE BASIC TRADE REFERENCES ALREADY COLLECTED FOR
THIS MODEL LIBRARY SOME EXAMPLES OF MATERIALS ACTUALLY
MAINTAINED AND USED IN A BUSY EMBASSY COMMERCIAL LIBRARY TO
ASSIST BUSINESS VISITORS. MRS. COSTET COULD PERFORM A

VALUABLE SERVICE TO LR IF SHE WOULD KINDLY ASSEMBLE AND SEND VIA AIRMAIL (TO CONRAD EATON U.S. DEPARTMENT OF STATE, FADRC/LR, ROOM 3239, WASHINGTON, D.C. 20520) SEVERAL EXAMPLES OF EACH OF THE VARIOUS INFORMATION AIDS USED IN THE COMMERCIAL LIBRARY IN PARIS. ESPECIALLY HELPFUL WOULD BE SAMPLES OF THE FOLLOWING: VISITOR REGISTRATION CARDS OR SHEETS; HANDOUTS FOR BUSINESS VISITORS; COMPLETE INDIVIDUAL WTDR, WRITTEN TRADE INQUIRY, ADS AND TRADE OPPORTUNITY FILES; VARIOUS CARD FILES; FORM LETTERS USED BY COMMERCIAL LIBRARY PERSONNEL; AND MATERIAL FROM UNCLASSIFIED CLIPPING FILES. FINALLY, A LIST OF ALL THE KINDS OF FILES AND CARD INDICES KEPT IN THE COMMERCIAL LIBRARY AND A LIST OF THE CATEGORIES OF QUESTIONS MOST FREQUENTLY ASKED BY LIBRARY VISITORS WOULD BE APPRECIATED.

4. EMBASSY MAY WISH TO CONSIDER MAKING ARRANGEMENTS DIRECTLY WITH AMEMBASSY LONDON TO HAVE MRS. COSTET STOPOVER THERE FOR FEW DAYS AT NO ADDITIONAL TRANSPORTATION COST TO OBSERVE POST'S COMMERCIAL LIBRARY OPERATION. PER DIEM FOR THIS STOPOVER, HOWEVER, WOULD HAVE TO BE PAID BY THE EMBASSY. VANCE

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